

## **St Pius Summer Project Privacy Policy**

This privacy policy will explain how our organisation uses the personal data we collect from you when you use our website.

### **Topics covered in this privacy policy:**

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing What are your data protection rights?
- What are cookies?

### **How do we use cookies?**

- What types of cookies do we use?
- How to manage your cookies Privacy policies of other websites Changes to our privacy policy

### **What data do we collect?**

- St Pius Summer Project collects the following data:
- Personal identification information (Name, email address, phone number, etc.)

### **How do we collect your data?**

You directly provide St Pius Summer Project with most of the data we collect.

We collect data and process data when you:

- Register online to book a place and complete the enrolment process.
- Voluntarily complete a survey or provide feedback via email.
- Use or view our website via your browser's cookies.
- Complete the enrolment form.

### **How will we use your data?**

St Pius Summer Project collects your data so that we can:

Process your registration and enrolment for the summer project

Email you with events.

We will not share your details with any other company or 3<sup>rd</sup> party.

### **How do we store your data?**

St Pius Summer Project securely stores your data at [enter the location and describe security precautions taken).

St Pius Summer Project will keep your data for up to 10 years. Once this time period has expired, we will delete your data.

### **What are your data protection rights?**

St Pius Summer Project would like to make sure you are fully aware of all of your data protection rights.

Every user is entitled to the following:

The right to access - You have the right to request St Pius Summer Project for copies of your personal data.

The right to rectification - You have the right to request that St Pius Summer Project correct any information you believe is inaccurate. You also have the right to request St Pius Summer Project to complete information you believe is incomplete.

The right to erasure - You have the right to request that St Pius Summer Project erase your personal data, under certain conditions.

The right to restrict processing - You have the right to request that St Pius Summer Project restrict the processing of your personal data, under certain conditions.

The right to object to processing - You have the right to object to St Pius Summer Project's processing of your personal data, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: [summerprojectstpius@gmail.com](mailto:summerprojectstpius@gmail.com)

### **What are cookies?**

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology.

For further information, visit [allaboutcookies.org](http://allaboutcookies.org).

How do we use cookies? St Pius Summer Project uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

### **What types of cookies do we use?**

There are a number of different types of cookies, however, our website uses:

Functionality - St Pius Summer Project uses these cookies so that we recognize you on our website and remember your previously selected preferences.

### **How to manage cookies**

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

### **Privacy policies of other websites**

St Pius Summer Project website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

### **Changes to our privacy policy**

St Pius Summer Project keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 28<sup>th</sup> April 2022.

### **How to contact us**

If you have any questions about St Pius Summer Project's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: [summerprojectstpius@gmail.com](mailto:summerprojectstpius@gmail.com)

### **How to contact the appropriate authority**

Should you wish to report a complaint or if you feel that St Pius Summer Project has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.